



**MINUTES
CITY COUNCIL WORK SESSION
December 4, 2018**

CALL TO ORDER

The meeting was called to order at 6:00 pm.

Present: Mayor: Marty Schneider; Council: Tim Hultmann, Tom Skjaret, Jahn Dyvik, and Michelle Jerde

Staff Present: City Administrator: Scott Weske, City Attorney: John Thames, and Public Works Director: Sean Diercks

Absent: None

PLEDGE OF ALLEGIANCE

APPROVE AGENDA

A motion was made by Jerde, seconded by Skjaret, to approve the agenda as presented. Ayes: all.

OPEN CORRESPONDENCE

No one was in attendance to address the City Council during Open Correspondence.

BUSINESS ITEMS

Update Regarding Discussions/Negotiations for Wayzata Boulevard W Phase 1 Landscaping Project

Administrator Weske noted that the project manual was received earlier today and some things still need to be finalized.

City Attorney Thames explained the competitive bid process and the law change that occurred on August 1, 2018. He stated that for projects up to \$175,000, the City can go through a full competitive bidding process, or it can directly negotiate and obtain quotes. He advised that he would not recommend that the City go back and accept a bid from the original process. He thinks the City can decide if they want to pursue a competitive bid process or direct negotiations and still be in compliance.

Weske stated in reading the minutes from the last Council meeting, the direction the City was moving towards appeared to be negotiating with Hoffman & McNamara. He reported that after that meeting, he called representatives from Otten Bros. and they asked to also have a meeting since the City had met with Hoffman & McNamara. He stated that it was a good meeting and they were able to communicate that the reason for negotiating with Hoffman & McNamara had nothing to do with the quality of work, but with the details associated with this being a state aid project.

Council member Dyvik noted that he wants to make a decision in December in order to get the landscaping project on the schedule for work in the spring. He commented that he thinks one option may be to get quotes from both Otten Bros. and Hoffman & McNamara through negotiation.

rather than the competitive bidding process. He stated that the decision could be made at the December 18, 2018 meeting.

Thames stated that he does not see a compliance issue with this approach of getting up to date quotes from both companies. He suggested that the Council may want to consider whether it could be worth it to open up the whole process to an RFP process with a compressed schedule.

Weske indicated that it could still go through the full sealed bid process with the decision to be made at the December 18, 2018 meeting.

Thames cautioned that if the Council decides to start the bid process, it needs to follow the bid process through fully. He stated that if the Council feels that the best way to go is to negotiate with a specific company, it should follow that process.

The Council discussed the requirements associated with state aid projects, fines for non-compliance, and possible increased oversight costs for a company that has not worked on this type of project before.

Mayor Schneider reminded the Council that this was also listed as an agenda item at the regular Council meeting, so the discussion could continue later.

OTHER BUSINESS

Honoring National Day of Mourning - Mayor Schneider stated that with the passing of former President George H.W. Bush, a National Day of Mourning had been declared for December 5, 2018. He noted that many cities are taking the steps of closing their city offices. He stated that he doesn't believe there is any pressing work to be done in the City on December 5, 2018 and wanted to find out the opinion of the Council about the possibility of closing the office. There was a consensus of the Council to close City offices on December 5, 2018 in observance of the day of mourning in honor of former President George H.W. Bush.

ADJOURN

A motion was made by Jerde seconded by Skjaret to adjourn the meeting. Ayes: all. Mayor Schneider adjourned the meeting at 6:28 pm.

Respectfully submitted,

Scott Weske
City Administrator